

FISCAL MONITORING PROCEDURES
2020 FISCAL YEAR

Business Area/Code 0513 - SCHOOL FOR THE DEAF

In the following sections please describe the procedures that your agency will use to monitor budgeted revenue and expenditures / obligations to insure that appropriate fiscal controls are in place to safeguard against deficit spending.

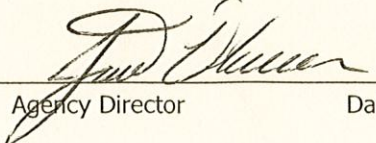
Revenue Monitoring Procedures:

The Arkansas School for the Deaf will monitor General Revenue forecast revisions and update, as needed, any additional income being reported. The agency will also check fund balances on a weekly basis or more often as needed. Fund advances and distributions will be requested when necessary to cover payrolls and operating expenses.

Expenditure / Obligations Monitoring Procedures:

The Arkansas School for the Deaf will review requests for purchases on a daily basis, and will monitor weekly expenditure reports for accuracy and will update as necessary.

Beth Ballard 6-5-2019
Agency Fiscal Officer Date

 6-5-19
Agency Director Date